

## WHY IS NOTIFICATION IMPORTANT?

During an emergency, it is critical that personnel, dependents, and others aboard MCAS Yuma receive immediate notifications in order to take appropriate action. Whether it is an active shooter, weather event, or other threat/hazard, it is crucial that personnel and dependents understand how they are notified and what actions to take.

## HOW WILL I BE NOTIFIED?

The primary means to disseminate emergency information at MCAS Yuma is by the following means:

- Public Affairs– social media sites
- Giant Voice System (GVS)
- Emergency Mass Notification System (eMNS) (AtHOC)
- Supported Command eMNS

## PUBLIC AFFAIRS

During an emergency, The Public Affairs Office (PAO) will utilize base web sites and social media mass notification systems & all hands e-mail.

## GIANT VOICE SYSTEM

The Giant Voice System consists of speaker towers strategically placed outdoors and within select buildings within MCIAS Yuma. During an emergency event, a broadcast will be heard providing notifications and instructions.

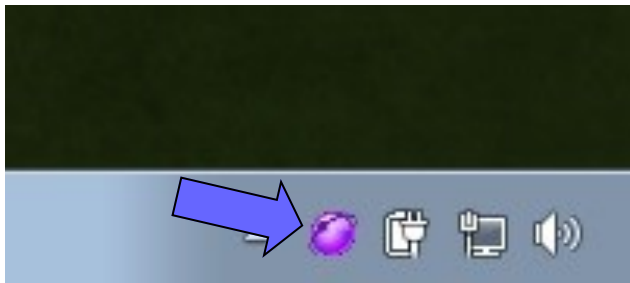
## EMERGENCY MASS NOTIFICATION (eMNS)

All personnel with a “usmc.mil” email account are currently registered within the eMNS in order to receive desktop pop-up messages and alerts through work telephone and email. However, it is mandatory that personnel verify contact information and recommended that they insert additional contact information in order to ensure notification wherever they may be.

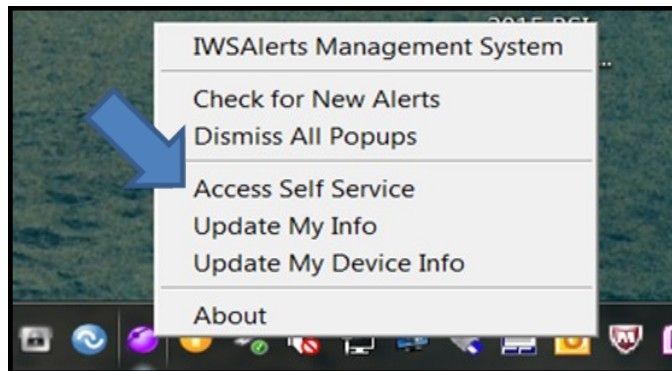
### How do I add or verify my contact information within the eMNS?

If you have the eMNS software on your computer (must have usmc.mil account), follow these instructions:

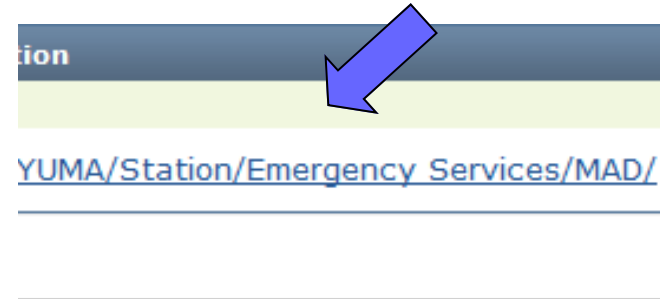
1. On your desktop, locate the “Purple Globe” within your Item Tray.



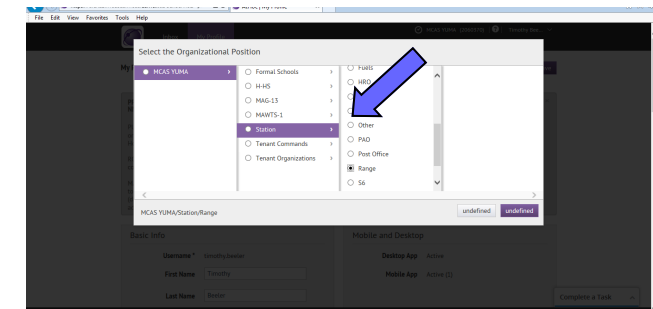
Left click and select “Access Self Service”.



3. Within “My Info”, verify Organizational Information. If it is incorrect/incomplete, click on the hyperlink and chose the correct organization. Press save.



4. Next, update all of your basic information.



5. Within basic information, verify your work phone and email address. Also, it is highly recommended that you add other contact information. Additionally, a dependent can receive notifications by inserting information within “Phone-Dependent” and “Email-Personal #2”. Press save when complete.

## ATHOC MOBILE NOTIFIER

1. Download the AtHoc Notifier App for your iPhone or Android device.
2. Register and verify your personal email.
3. Enter org code: Yuma.mil

## *SUPPORTED COMMAND eMNS*

Personnel within Marine Corps supported commands, such as MAG-13, will receive MCAS Yuma AtHoc eMNS notifications as long as they have a “usmc.mil” account.

However, supported commands from other services, contractors can be imported into eMNS and will receive all notifications except the desktop pop-up.

Upon notification of an installation emergency, key personnel from supported commands, contractors will receive the AtHoc notification and will redistribute the alert by means of their internal notification systems. For specific information about your command/activity mass notification procedures, please contact your designated Security or Emergency Management POC. For MCAS Yuma, contact:

Mission Assurance: 928-269-6725

## *MARINE CORPS COMMUNITY SERVICES (MCCS) :*

MCCS personnel contact information must be imported into the MCAYuma eMNS and personnel will receive all notifications other than “desktop pop-ups”. MCCS personnel should contact Marcir Fraijo @ 928-269-2232 for questions pertaining to MCCS eMNS procedures.

## **BASE eMNS POINT OF CONTACT**

If you have questions or issues associated with eMNS and have a “usmc.mil” account, please contact Tim Beeler, 269-6725 or Manny Enriquez, 269-6754.

## **ACTIONS UPON RECEIVING AN EMERGENCY NOTIFICATION**

### **EMERGENCY LOCKDOWN**

Issuance of an emergency lockdown is primarily affiliated with a potential hostile threat aboard MCAS Yuma, such as an active shooter. Upon notification to “lockdown”, personnel and residents should:

- Move Indoors (If unable, find cover)
- Lock Exterior Doors and Windows
- Close Blinds
- Move away from Doors and Windows
- Wait for the “All Clear” or additional instructions.

If an active shooter is within your building, be prepared to “run, hide, or fight”.

### **FORCE PROTECTION CONDITION (FPCON) CHANGE**

MCAS Yuma may increase the current security posture due to a local threat or based on a directive by U.S. Northern Command for all military installations. eMNS will be used to announce the change and provide any amplifying information /instructions. Personnel should be aware of potential access changes in higher FPCONs.

### **DESTRUCTIVE WEATHER**

If personnel are threatened by a destructive weather event, such as rain or a flood, eMNS will be used to disseminate real-time information in order to ensure life safety.



## **MCAS YUMA EMERGENCY MASS NOTIFICATION PROCEDURES**



***EMERGENCY NOTIFICATIONS  
CAN SAVE YOUR LIFE. ENSURE  
THAT YOU CAN RECEIVE THEM.***