**UNITED STATES MARINE CORPS**

MARINE CORPS AIR STATION YUMA

DETENTION FACILITY

BOX 99300

YUMA, AZ 85369-9300

1640

SgtMaj

3 Mar 21

From: Sergeant Major, Headquarters and Headquarters Squadron, Marine Corps Air Station

Yuma, Yuma, AZ

To: Detention Operations SNCOIC, Provost Marshal’s Office, Marine Corps Air Station Yuma, Yuma, AZ

Subj: DETENTION FACILITY ESCORT CLASS 3 MARCH 2021

Ref: (a) NAVMC 1200.1F

1. The following Marines have been screened and found qualified for the training per reference (a).

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| --- | --- | --- | --- | --- | --- | --- |
| **RANK** | **NAME** | **SECTION** | **EDIPI** | **GT** | **AGE** | **TIS/TIG** |
| LCpl | Last, First. MI. | Co K. | 1234561890 | 100 | 19 | 18 Mo/3 Mo |
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2. Personnel listed above are directed to location of escort class on Tuesday, date at 0730. Uniform of the day will be seasonal utilities. Flight suits or coveralls will not be authorized for this training event. Attendees are required to bring their Military ID, pen and notepad, snacks and drinks if needed. Personnel arriving after 0730 or not in the uniform of the day will be dismissed and unable to attend the brig escort class until the next quarter.

3. POC at this command is SgtMaj First, M. Last at xxx-xxx-xxx.

I. M. MARINE

COMMANDING OFFICER’S SCREENING – MCAS YUMA DETENTION FACILITY ESCORT

1. Policy. Local prisoner temporary release’s (TR) is a responsibility of the prisoner’s command. Non-law enforcement personnel must be trained and certified by MCAS Yuma Detention Facility personnel. Because of the specialized nature of duty, personnel assigned duty as a basic prisoner escort must be specifically trained in the safety and proper use of restraining devices in the performance of escort functions. Furthermore, it is the responsibility of the command to screen and select Marines for escort duty per the criteria listed below:

a. Must be full duty.

b. Must have a GT score of 100 or higher.

c. Must be over 18 years of age and possess a high degree of maturity and emotional stability.

d. Must not have any record of civil court conviction that resulted in confinement.

e. Must have no history of mental, nervous, or emotional disorders (waivers to this requirement will not be granted).

f. Must have no convictions by special or general courts-martial; or felony convictions or misdemeanor convictions of domestic violence from civil courts.

g. Must not be a witness or have any ties to a prisoner’s trial.

2. In the event that the escort’s status changes regarding the aforementioned criteria will result in the revocation of the escort card.

3. Escorts will be familiar with the standard of escort conduct. Any violation will result in the revocation of their card and notification to their command.

4. Questions regarding escort criteria and training can be emailed to mcasyumadetfac@usmc.mil or call 269-2881/2884.