

<b>MCAS, Yuma NEEDS ASSESSMENT CORE SAFETY SERVICES (CSS)</b>					
<b>SAFETY SERVICE</b>	<b>TYPE SERVICE</b>	<b>Provided by Installation Safety Office (ISO)</b>	<b>Needed by Command</b>	<b>PROVIDER (Safety, IH, PW, ESO, etc.)</b>	<b>COMMENT OR SPECIFIC NEED</b>
<b>Safety Program Audit</b>	Annual Safety Program Audit designed to look at all major aspects of the unit/command safety program	YES		OSH	Review of all applicable safety and occupational health programs and associated operations to include Recreational Off Duty Safety (RODS), Traffic Safety, Hearing Conservation, Commanding General Inspection Program (CGIP) checklist, etc.
<b>Ammo &amp; Explosives (A&amp;E)</b>	A&E Driver and Forklift Operator Training	NO		Explosive Safety Officer (ESO)	Provides necessary training. Certification (licensing) is accomplished by the appointed unit licensing official
	A&E Transportation Compliance	YES		ESO	Spot checks on base; approve requests off base to ensure compliance with federal law and Naval policy.
	A&E Storage Authorizations	YES		ESO	Local authorization with unit armories, Area Guard, RSLs, temporary field storage.
	A&E Storage Requests	YES		ESO	Develop with unit personnel and submit requests for Site Approval/Explosives Safety Certification.
	A&E Compliance Evaluation Programs 01 - 10	YES		ESO	Explosives Safety Self-Audit (ESSA) for each unit or activity on the installation having A&E logistical processes (storage, handling, transportation).
	Explosives Safety Training	YES		ESO	Support unit personnel with the development of explosives safety training/presentation as well as providing the same situation dependent. Advise and ensure training of Explosive Safety Representative (ESR)s
<b>Asbestos</b>	Review all Asbestos Abatement Plans	YES		Asbestos Program Manager (APM)	Upon Request, Mr. Joe Bottum
	Provide technical support	YES		APM	Upon Request
	General Compliance Inspection / Assessment	YES		Environmental	Upon Request
	Maintain and update sampling records	NO		Environmental	Uses Asbestos Lead Management System (ALMS)
<b>Aviation</b>	Aviation Safety Officer (ASO) assistance	YES		ASO	Upon Request
	Facilitating aircraft mishap investigations/HAZREPS	NO		ASO	Regional Responsibility
	Inspect Squadron Program (NATOPS and Aviation Safety)	<b>NO</b>		UNIT	Unit Command Function
<b>Bloodborne Pathogens</b>	Maintain Installation Exposure Control Plan	YES		Bloodborne Pathogens Program Manager (BBP PM)	Mr. Israel Selwick
	Technical support with Unit Exposure Control Plan	YES		BBP PM	Mr. Israel Selwick

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<b>Bloodborne Pathogens</b>	Awareness training and verify completion of training	YES		BBP PM	Mr. Israel Selwick
	General Compliance Inspection / Assessment	YES		BBP PM	Upon Request and in "Special Program Audit"
	Blood / Infectious Material clean-up	NO		Facilities Engineering Acquisitions Division (FEAD)	FEAD SDO (760) 468-0598
<b>CPR/AED</b>	Training/Use and verify completion of training	NO		MULTI	Base Fire and/or unit trainers may support
<b>Confined Space</b>	Confined Space Program Manager (CSPM) Services	YES		CSPM	Mr. John Page
	Confined Space (CS) Equipment loan out (Monitor/Ventilation)	NO		CSPM	Mr. John Page
	Atmospheric Testing	NO		CSPM	Mr. John Page
	Permitting MCAS YUMA Only	YES		CSPM	Mr. John Page
	Training: Entry Supervisor, Attendant, Entrant	YES		CSPM	Mr. John Page
	Standby Rescue Svc.	NO		FIRE DEPT.	Coordinate with Fire Department for services
	General Compliance Inspection / Assessment	YES		CSPM	Mr. John Page
	Program Audit	YES		UNIT	Included in "Safety Program Audit"
<b>Construction Site</b>	Construction site OSHA oversight	PARTIAL		Occupational Safety & Health Dept. (OSH)	Upon request from contract reps (COR) Mr. John Page
	29 CFR 1926 and EM 385-1-1 assist	PARTIAL		OSH	Upon request from contract reps (COR) Mr. John Page
<b>Electrical Safety</b>	General Compliance Inspection / Assessment	YES		OSH	Upon Request and in "Special Program Audit"
	Awareness training and verify completion of training	YES		OSH	General level upon request
<b>Ergonomics</b>	Ergonomic assessment of workstation	YES		OSH	Mr. Chris Duffy
	General Compliance Inspection / Assessment	YES		OSH	Mr. Chris Duffy and in "Special Program Audit"
	Awareness training and verify completion of training	YES		OSH	Mr. Chris Duffy
<b>Facility Design</b>	Planning/Design Safety Review	YES		OSH	Upon Request. Can review plans and field questions
<b>Fall Protection</b>	Fall Protection Program Training and compliance	YES		Fall Protection Program Manager FPPM	Mr. Joe Bottum
	Fall Protection Survey Training and compliance	YES		FPPM	Mr. Joe Bottum
	Fall Protection Plan/Rescue Plan Training and compliance	YES		FPPM	Mr. Joe Bottum
	Fall Protection Equipment Selection and Use assistance	YES		FPPM	Mr. Joe Bottum
	Training: Fall Protection End User Qualification and verify completion of training	YES		FPPM	See ISO Training Schedule
	Training: Slips trips and falls awareness training and verify completion of training	YES		TRAINING	Mr. Joe Bottum
	Training: Ladder safety awareness training and verify completion of training	YES		TRAINING	Mr. Joe Bottum
	General Compliance Inspection / Assessment	YES		FPPM	Mr. Joe Bottum
Program Audit	YES		OSH	Upon Request and in "Special Program Audit"	
<b>Fire Safety</b>	Fire Suppression/Warning System Train/Inspect	NO		FIRE Protection	Coordinate with Base Fire Inspectors
	Annual Drill & Sys Test	NO		FIRE Protection	Coordinate with Base Fire Inspectors

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Fire Safety	Annual Fire Safety Inspection	NO		FIRE Protection	Coordinate with Base Fire Inspectors
	Fire bottle Training/Inspect/Test/Replace	NO		FIRE Protection	Coordinate with Base Fire Inspectors
	Fire Warden Training	NO		FIRE Protection	Coordinate with Base Fire Inspectors
	General Compliance Inspection / Assessment	YES		OSH	Upon Request and in "Special Program Audit"
Hazardous Materials (HAZMAT)	General Compliance Inspection / Assessment	YES		OSH	Mr. John Page and in "Special Program Audit"
	Safety Data Sheet assistance	YES		OSH	Mr. John Page
	Awareness training and verify completion of training	NO		Environmental	Mr. John Page
Hazard Communication (HAZCOM)	Awareness training and verify completion of training	NO		Environmental	Mr. John Page
	Inspect/Compatibility/Classify	NO		UNIT	Unit Environmental Compliance Coordinator (ECC) Responsibility
	General Compliance Inspection / Assessment	YES		OSH	Mr. John Page and in "Special Program Audit"
Hearing Conservation	Audiometric Testing/Recording	NO		Defense Health Agency (DHA)	Coordinate with Naval Department / Medical Training Facility (MTF)
	Noise Assessment for occupational areas	NO		DHA	Coordinate with Industrial Hygiene
	General Compliance Inspection / Assessment	YES		OSH	Upon Request and in "Special Program Audit"
	Awareness training and verify completion of training	YES		TRAINING	See ISO Training Schedule
Heat / Cold Stress	Heat/Cold Illness prevention training and certify completion of training	YES		OSH	Upon Request
	Weather Monitoring/Reporting (Flag)	NO		DHA	Coordinate with Base Operations / MTF
Industrial Hygiene (IH) Survey	Initial/Periodic IH Survey	NO		IH	Coordinate with Industrial Hygiene
	IH new hazard assessment/control	NO		IH	Coordinate with Industrial Hygiene
Indoor Air Quality	HVAC air handling assessment	NO		IH	Coordinate with IL&E
	Mold/Mildew Inspect/Investigation/testing	NO		Facilities Maintenance Department (FMD)	Coordinate with General facilities (G/ F) FMD IL&E
	Mold/Mildew abatement	NO		FMD	Coordinate with G/F FMD
	Ventilation/Filtration Inspection	NO		FMD	Coordinate with G/F FMD
Job Hazard Analysis (JHA)	Assist with JHA building if requested	YES		OSH	Usually supervisor/SME - ISO can assist
	JHA Building training and certify completion of training	YES		OSH	Usually supervisor/SME - ISO can assist
Lead /Monitor	Review all Lead Abatement Plans	YES		Lead Program Manager (LPM)	Mr. Joe Bottum
	Provide technical support	YES		LPM	Mr. Joe Bottum
	General Compliance Inspection / Assessment	YES		Environmental	Mr. Joe Bottum
	Maintain and update sampling records	YES		Environmental	Uses Asbestos Lead Management System (ALMS)
Lockout-Tagout LOTO	Program assist/assessment/establishment	YES		LOTO PM	Mr. Joe Bottum
	Awareness training and verify completion of training	YES		LOTO PM	Mr. Joe Bottum
	General Compliance Inspection / Assessment	YES		LOTO PM	Mr. Joe Bottum
	Program Audit	YES		OSH	Mr. Joe Bottum and in "Special Program Audit"

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Lockout-Tagout LOTO	Provide technical assistance as required	YES		LOTO PM	Mr. Joe Bottum
	Awareness training and verify completion of training	YES		OSH	Upon Request
Machine Guarding	General Compliance Inspection / Assessment	YES		OSH	Upon Request and in "Special Program Audit"
	MHE training and licensing	NO		Southwest Regional Fleet Transportation (SWRFT)	Coordinate with SWRFT
Material Handling Equipment (MHE)	MHE load-testing/maintenance/marking	NO		SWRFT	Coordinate with SWRFT
	Documentation assistance and oversight	NO		UNIT	Unit Command Function
Medical Surveillance	Assist/assess compliance	YES		OSH	Mr. Israel Selwick and in "Special Program Audit"
	Enterprise Safety Applications Management System (ESAMS)/ Risk Management Information (RMI) access assist	YES		OSH	Mrs. Henson
Mishap Reporting	Investigation assists	YES		OSH	Mr. Selwick (GMIC is preferred course)
	USMC Mishap Reporting Requirement Training	NO		I MEF Safety	Ground Mishap Investigation Course (GMIC)
	Reporting assist	YES		OSH	Mr. Selwick (GMIC is preferred course)
	RMI Reporting Training	YES		I MEF Safety	See ISO Training Schedule
	Prescribe PPE, document on a PPE Survey, ensure availability, and that training and fit testing has been conducted	YES		OSH	Industrial Hygiene Survey must be available from IH and part of "Special Program Audit"
Personal Protective Equipment (PPE)	Awareness training and verify completion of training	YES		OSH	Mr. Joe Bottum
	General Compliance Inspection / Assessment	YES		OSH	Mr. Joe Bottum
	RAM Form / Survey Oversight	YES		RSM	Mr. Chris Duffy
Radiation/Laser	Keep a record of all inventory locations and quantities of radioactive assets	YES		Radiation Safety Manager (RSM)	Mr. Chris Duffy
	Direct Recovery Actions upon notification of spill or breach	YES		RSM	Mr. Chris Duffy
	General Compliance Inspection / Assessment	YES		OSH	Mr. Chris Duffy and in "Special Program Audit"
	Awareness training and verify completion of training	YES		RSM	To emergency response personnel
	Range Safety	Range inspections (Annual)	NO		Range Management
Recreational Off-Duty Safety (RODS)	Awareness training and verify completion of training	YES		RODS PM	GySgt Mellado H&HS
	RODS Safety Brief	YES		RODS PM	GySgt Mellado H&HS
	Assist RODS Program Inspection of recreational facilities annually)	YES		RODS PM	Oversight of H&HS Responsibility
Respiratory Protection	Fit Testing, Training, and Qualifying Users	YES		Respirator Protection Program Manager (RPPM)	Mr. Joe Bottum
	Record Keeping of Fit tests/Training	YES		RPPM	Mr. Joe Bottum
	Assist in prescription of appropriate respiratory protection	YES		RPPM	Mr. Joe Bottum
	General Compliance Inspection / Assessment	YES		RPPM	Mr. Joe Bottum "Special Program Audit"

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<b>Sight Conservation</b>	General Compliance Inspection / Assessment	YES		OSH	Upon Request and in "Special Program Audit"
	Awareness training and verify completion of training	YES		TRAINING	Upon Request
<b>Unsafe-Unhealthful and Near-Miss</b>	Receive potential Unsafe/Unhealthful and Near-Miss	YES		OSH	Mr. Sean Coleman
	Investigation and documentation	YES		OSH	Mr. Sean Coleman
	Reporting investigation results	YES		OSH	Mr. Sean Coleman
<b>Vehicle Training</b>	ROV - ATV - UTV - Dirt Bike Training	YES		TRAFFIC	Mr. John Meagher
	Driver Improvement Course Training	YES		TRAFFIC	Alive at 25 / Mr. John Meagher
	Remedial Drivers Training	YES		TRAFFIC	Mr. John Meagher
	Assist with Safe Drive Councils	YES		TRAFFIC	Mr. John Meagher
	Motorcycle Training Level I/II/III	YES		TRAFFIC	Mr. John Meagher
<b>Weight Handling Equip. (WHE)</b>	Certification, License, SOP check/inspect	NO		UNIT	Unit Command Function
<b>Facility / Workspace Inspection</b>	Facility Inspection Annually	YES		OSH	Contact OSH Supervisor for schedule
	Site assist/assessment	YES		OSH	Covered during Facility inspection
	Assist with workspace safety analysis	YES		OSH	Covered during Facility inspection
	Hazard Abatement Log / Discrepancy tracking assistance	YES		OSH	Covered during Facility inspection
<b>Safety Training</b>	Ground Safety Manager (GSM) Course	YES		TRAINING	3-day course for Safety Reps / See ISO Training Schedule Camp Pen
	Collateral Duty Safety Representative (CDSR)	YES		TRAINING	2-week course for Safety Officers / See ISO Training Schedule Camp Pen
	Supervisor Safety Training	YES		TRAINING	Mr. Sean Coleman
	ESAMS/RMI Training	YES		TRAINING	Mr. Sean Coleman
	Risk Management Training	YES		TRAINING	Mr. Sean Coleman
	Safety Stand Down/BITS	Partial		TRAINING	Mr. John Meagher
	Command Safety/Local Hazards Training/Brief	YES		UNIT	GySgt Mellado/Mr. Meagher
	OSHA 10	YES		UNIT	Mr. Joe Bottum
<b>Requested Services from the receiving Unit/Department</b> (Add additional pages if needed)					

Core Safety Services MCICOM Needs Assessment was conducted by:			
Installation Safety Representative (print)		Signature	Date
Command Safety Representative (print)		Signature	Date
Installation Safety Contacts			
NAME	EMAIL	PHONE	POSITION
Courtney Curtis	<a href="mailto:courtney.curtis@usmc.mil">courtney.curtis@usmc.mil</a>	928-269-3690	Ground safety Manager
Belinda Henson	<a href="mailto:belinda.henson@usmc.mil">belinda.henson@usmc.mil</a>	928-269-5699	Safety Technician
Joe Bottum	<a href="mailto:joseph.c.bottum@usmc.mil">joseph.c.bottum@usmc.mil</a>	928-269-5680	Occupational Safety and Health (OSH)
Israel Selwick	<a href="mailto:israel.selwick@usmc.mil">israel.selwick@usmc.mil</a>	928-269-5611	Occupational Safety and Health (OSH)
Chris Duffy	<a href="mailto:christopher.duffy@usmc.mil">christopher.duffy@usmc.mil</a>	928-269-2873	Occupational Safety and Health (OSH)
Frank Valdez	<a href="mailto:francisco.valdez@usmc.mil">francisco.valdez@usmc.mil</a>	928-269-5696	Assistant Explosive Safety Specialist
Maj Brian Fury	<a href="mailto:brain.fury@usmc.mil">brain.fury@usmc.mil</a>	928-269-3396	Aviation Safety Officer (ASO)
Sean Coleman	<a href="mailto:sean.coleman@usmc.mil">sean.coleman@usmc.mil</a>	928-269-2921	Occupational Safety and Health (OSH)
John Page	<a href="mailto:john.d.page@usmc.mil">john.d.page@usmc.mil</a>	928-269-2257	Occupational Safety and Health (OSH)
Chief Greg Lopez	<a href="mailto:greg.lopez@usmc.mil">greg.lopez@usmc.mil</a>	928-269-2887	Occupational Safety and Health (OSH) Fire Department
Landon Bartlett	<a href="mailto:landon.bartlett@usmc.mil">landon.bartlett@usmc.mil</a>	928-269-3611	Explosive Safety Officer (ESO)
GySgt Mellado	<a href="mailto:richard.mellado@usmc.mil">richard.mellado@usmc.mil</a>	928-269-2143	Recreational Off Duty Safety Program Manager (RODS PM)
John Meagher	<a href="mailto:john.meagher@usmc.mil">john.meagher@usmc.mil</a>	928-269-2965	Traffic Safety Manager (TRAFFIC)
Requesting Command Points of Contact			
NAME	EMAIL	PHONE	POSITION/UNIT

NOTE:

1. Core Safety Services Request Form: to be filled out when additional attention assistance is needed. Requests are prioritized based on submission, risk, and availability of MCAS Yuma, AZ Safety personnel.
2. Per MCO 5100.29C Volume 1, Section 0402, this form must be completed annually between the installation safety office and each tenant command. Installations may add services locally as directed or approved by the Installation Commander.
3. If funding or resources are inadequate to support delivery of Core Safety Services, the Installation Safety Office will work with the major tenant command to conduct a Risk Assessment in order to reduce services with the least risk.
4. If funding or resources are inadequate to support delivery of Core Safety Services per the Common Output Level of Services (COLS), the shortfall must be annotated in the "COLS Application" during quarterly performance reporting.  
<https://ifsapps.hqi.usmc.mil/apps/COLS/#Mod=Home>.
5. The Annual CMC-SD CSS shortfall report, per MCO 5100.29C Vol. 1 0402.D. will be based on the "COLS App.input from the installation safety offices.



# Core Safety Services Request Form

<b>Part I - The Request</b> (completed by the Unit/Command requesting safety support)			Today's Date:
Support Requested:			
Unit/Command:			
Primary POC:			Contact Number:
Alternate POC:			Contact Number:
Dates and Times:	Preferred Date(s):	Alternate Date(s):	
	Preferred Time(s):	Alternate Time(s):	
Location of Support:			
Requirements and/or Preferences:			
Special Requests:			Digital Signature:

**Requesting Unit: STOP. Copy and send via email to Yuma Base Safety Employees**

<b>Part II - Validation/Approval</b> (completed by MCAS Yuma, Ground Safety Manager or GS12 or Alternate)			Date Received:
Date/Time Available?			
Resources/Funds?			
Persons Required:	Setup:	people @ hrs	Overtime/Comp Time?
	Conduct Event:	people @ hrs	Overtime/Comp Time?
	Breakdown:	people @ hrs	Overtime/Comp Time?
Priority:	Mission Critical	Mission Essential	Mission Enhancing
Recommendation:	Approve	Disapprove	By:

<b>Part III - Approval/Execution</b> (completed by Director/Deputy of Safety or Ground Safety Manager)			Date:
Decision:	Approved	Disapproved	By:
Lead/Action Dep.:			
Action Person:			
Who:			
Who:			
Comments/Notes:			Date:

<b>Part IV - Feedback/Closeout</b> (completed by Safety Department Staff)		
Numbers Supported:	Attendees:	Comments:
Safety Staff:	Number of Staff:	Comments:
Handouts/Giveaways		
Was This a Success?		
Lessons Learned:		
Ways to Improve:		
Close out Dig Sign:	Date Closed:	