



**UNITED STATES MARINE CORPS**  
MARINE CORPS AIR STATION  
BOX 99100  
YUMA, ARIZONA 85369-9100

StaO 4061.3E  
MCCS  
13 MAY 2011

STATION ORDER 4061.3E

From: Commanding Officer  
To: Distribution List

Subj: OPERATION OF INFORMAL FUNDS (COFFEE MESSES)

Ref: (a) MCO 5760.4C

1. Situation. The reference identifies informal funds as an unofficial activity of limited scope and therefore excludes them from the regulations concerning non-federal entities. All informal funds will operate as prescribed by the reference, and will only sell soda, coffee, and other non-alcoholic beverages. Informal funds shall not engage in the sale of food or other items.

2. Cancellation. StaO 4061.3D.

3. Mission. This Order establishes Marine Corps Air Station (MCAS) Yuma's policy for the establishment of all informal funds aboard MCAS Yuma.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. The intent of this order is to ensure that informal funds do not operate in competition with Marine Corps Community Service (MCCS) revenue generating activities. The funds obtained from these revenue generators provide operating capital to the Recreation Fund.

(2) Concept of Operations

(a) An informal fund that generates more than \$350 per month or has more than \$1,000 in the fund must have written authorization from the installation commander to operate aboard the installation. Respective commanders will monitor informal funds within their area.

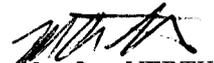
(b) Each activity/unit/shop desiring to operate an informal fund must first obtain prior authorization from the Senior Medical Officer.

5. Administration and Logistics. Recommendations concerning the contents of this order may be forwarded to the Director of MCCS, MCAS Yuma via the appropriate chain of command.

6. Command and Signal

a. Command. Subordinate and tenant commanding officers shall ensure that each member of the command and all duty personnel are familiar with the contents of this order.

b. Signal. This order is effective the date signed.

  
M. A. WERTH

DISTRIBUTION: B