



UNITED STATES MARINE CORPS

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MCCS4

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STATION ORDER 1752.3

From: Commanding Officer, Marine Corps Air Station Yuma
To: Distribution List

Subj: FAMILY ADVOCACY PROGRAM

Ref: (a) SECNAVINST 1752.3B
(b) MCO P1700.24B

Encl: (1) Family Advocacy Program Definitions

1. Situation. To publish information and regulations concerning the Marine Corps Community Services (MCCS) Department, Marine and Family Services Division, Family Advocacy Program (FAP).

2. Mission. The Family Advocacy Program is established in compliance with the Department of Defense (DoD) worldwide program for the prevention, identification, evaluation, rehabilitation/behavioral education and counseling, follow-up, and reporting of child abuse/neglect, and domestic abuse.

3. Execution

a. Commander's Intent and Concept of Operations. Family violence hurts mission readiness, retention, performance, and the overall quality of life for military families. The FAP mission is to prevent, identify, report, intervene in, and treat all aspects of child abuse, neglect and domestic abuse. The FAP will support all units and tenant commands aboard MCAS Yuma in a military coordinated response to family violence.

b. Subordinate Element Mission. A senior officer (O-4/O-5) will be designated as the Family Advocacy Program Officer (FAPO) and is tasked with the responsibility for the administration and coordination of the program which includes:

(1) Family Advocacy Committee (FAC). The FAC provides recommendations for Family Advocacy Program policy and procedures. It also facilitates military and civilian interface and integrated team approach among all agencies which are involved with the FAP. It identifies long-range and intermediate needs and conducts ongoing needs assessments and evaluations of the FAP. The FAC also recommends new resources

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and programs, initiates actions to carry them out and serves as advocates for families and children. The FAC will meet every fourth month and membership will consist of representatives, assigned in writing, from:

- (a) Family Advocacy Program Officer (FAPO)
- (b) MCAS Yuma Branch Medical Clinic (BMC)
- (c) MCAS Yuma Chaplain
- (d) MAG Chaplain
- (e) Provost Marshal's Office (PMO)
- (f) Staff Judge Advocate (SJA)
- (g) Victim Advocate
- (h) Naval Criminal Investigative Service (NCIS)
- (i) MCAS Yuma Sergeant Major
- (j) Housing Director
- (k) Director, Marine & Family Services
- (l) Family Advocacy Program Manager (FAPM)
- (m) Director, Substance Abuse Counseling Center
(SACC)
- (n) Child, Youth and Teen Program
- (o) Other military and civilian agencies or programs that impact victim protection and offender accountability will attend as needed.

(2) Case Review Committee (CRC). In accordance with reference (a), a CRC will be established to review all allegations of child abuse/neglect and domestic abuse. The members of the CRC will be trained and will meet to review allegations on a bi-monthly or as needed basis as determined by the FAPO.

(a) CRC voting members are:

- (1) Family Advocacy Program Manager (FAPM),
Chairperson
- (2) MCAS Yuma Sergeant Major
- (3) Provost Marshal's Office (PMO)
- (4) Branch Medical Clinic (BMC)
- (5) Staff Judge Advocate (SJA)
- (6) Substance Abuse Counseling Center (SACC)
- (7) Naval Criminal Investigative Services (NCIS)
- (8) Command Representative

(b) CRC Non-voting members are:

- (1) New Parent Support Program (NPSP)
- (2) Administrative Assistant
- (3) Victim Advocate
- (4) Case Manager
- (5) Child Protective Services (CPS)

c. Coordinating Instructions

(1) Prevention. The FAPM will provide training and instruction, which includes general information, awareness, education and briefing for key personnel regarding child and domestic abuse.

(2) Identification and Assessment. Cooperation among law enforcement agencies, social service agencies and medical facilities has traditionally been the most effective means for identifying and assessing child and domestic incidents. MCAS Yuma military personnel will report incidents of suspected family maltreatment to the FAPM.

(3) Discipline and Rehabilitation

(a) FAP personnel, via the FAPR, will contact the service member's Commanding Officer (CO) when the FAP receives a report of child abuse/neglect or domestic incident.

(b) CO's will evaluate all child and domestic maltreatment cases for appropriate disciplinary or administrative action.

(c) As a result of the determination of the CRC, the offender's CO will coordinate with the FAPM. If the CO supports the CRC recommendations, the CO will order the active duty offender into a rehabilitation program. Whenever possible, rehabilitation treatment will be provided or offered to the whole family. The duration of the rehabilitation program will not normally exceed one year, and participation in rehabilitation will not preclude deployments. Progress will be assessed at periodic intervals by FAP staff. Negative results will be forwarded to the parent command with a recommendation regarding continued rehabilitation treatment. Recurrent abuse and/or failure to participate in rehabilitation are grounds for disciplinary action and/or administrative discharge proceedings in accordance with reference (a).

(d) If alcohol or drug abuse is considered to be involved in the abusive behavior, CO's will ensure that screening is conducted in accordance with reference (b).

(e) Rehabilitation programs and progress therein will be coordinated by the FAP. Rehabilitative programs include, but are not limited to: group counseling, parental skills training, couple communications training, stress management, anger management classes, and individual counseling.

(f) Civilian spouses who are involved in FAP cases will be offered rehabilitative treatment services, either directly or through referral to a civilian provider. Even in cases where the offender is separated for abusive behavior, the family will be referred to civilian agencies to enhance protection and promote recovery of the family. In accordance with reference (b), family members for separated Marines will be evaluated for eligibility for the Transitional Compensation Program.

(g) CO's will ensure appropriate confidentiality in all FAP cases and that alleged victims are treated with dignity and respect.

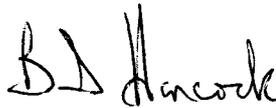
(4) Coordinated Community Response (CCR). The CCR is a formalized, coordinated, multi-disciplinary response to child abuse/neglect and domestic abuse. It is designed to provide a uniformed approach to be followed by agencies responding to FAP cases on Marine Corps installations. The membership of the FAC and the CRC act as the foundation for the CCR.

4. Administration and Logistics. Complete records on all FAP cases and reports will be maintained by the FAP/FAPM and will strictly comply with references (a) and (b) regarding all aspects of collection, safeguarding, use and disclosure.

5. Command and Signal.

a. Signal. This Order is effective the date signed.

b. Command. This order is applicable to all MCAS Yuma and Tenant Commands.


B. D. HANCOCK

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